



LAKE GEAUGA COMPUTER ASSOCIATION EXECUTIVE COMMITTEE & PERSONNEL COMMITTEE  
MEETING MINUTES  
February 22, 2022 9:00 A.M.

Members of the Lake Geauga Computer Association Executive Committee & Personnel Committee Met on February 22<sup>nd</sup> 2022 at 9:00 am via remote zoom.

Members Present: Jennifer Felker, Michele Mills, Nancy Santilli, Greg Slemmons, Angela Smith, Mike Vaccariello, Chad VanArnhem, Bob Hardis, Bill Kermavner, Rich Markwardt, Karen Pavlat, Sherry Williamson, Julia Rozsnyai

Call to order to start the meeting at 9:02  
Sherry Williamson moved and Rich Markwardt seconded

The Pledge of Allegiance was recited.

**MOTION 01:**

Motion for the Lake Geauga Computer Association Executive Committee to recess into executive session, pursuant to R.C. 121.22(G) to consider the appointment, employment and/or compensation of a public employee. Upon conclusion of the executive session, the Executive Committee Chair will gavel the Executive Committee back into open session in this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Request for a motion for the Lake Geauga Computer Association Executive Committee & Personnel to recess into executive session.

Chad VanArnhem moved and Angela Smith seconded.

Session Began: 9:04am gavelled out at 9:16 am.

**MOTION 02:**

Motion to approve 18-month Fiscal Mastery Training Plan to be included with the hiring of Keon Willis. This plan includes percentage-based salary increases, detailed in **Attachment A**, with specific mastery targets within 3, 6, 12, and 18 months of employment. See **Attachment B** for the detailed plan of expertise requirements in the specified timeframes. Any compensation increases for mastery would not exclude Keon Willis from any across the board increases.

Mike Vaccariello moved Nancy Santilli seconded Vote: Unanimous approval. Motion carried.

**MOTION 03:**

Motion to approve hiring of a Senior Candidate for EMIS Support with an annual Salary \$69,000. This is contingent upon the completion of the second-round interview and reference checks.

Michele Mills moved Bill Kermavner seconded Vote: Unanimous approval. Motion carried.

**MOTION 04:**

Motion to approve hiring of a Junior Candidate Student/EMIS support annual Salary \$38,000 - \$45,000. This is contingent upon the completion of the second-round interview and reference checks.

Karen Pavlat moved Michele Mills seconded Vote: Unanimous approval. Motion carried.

MOTION 05:

Motion to approve support contract with K12 Solutions Group for Infinite Campus Database Administration and Programmer support

Mike Vaccariello moved Karen Pavlat seconded Vote: Unanimous approval. Motion carried.

Lake Geauga Computer Association updates were provided:

Scheduling of applicant interviews for the Database Administrator (DBA)/Programmer position.

Salary Bands and Revisions Discussion

Future meeting dates:

**Executive Committee**

June 10, 2022 at 11:00am

Adjournment:

Michele Mills moved and Greg Slemons seconded to adjourn the meeting at 9:27am

Vote: Unanimous approval. Motion carried.