

LAKE GEAUGA COMPUTER ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
DECEMBER 6, 2018 8:30 A.M.

Members of the Lake Geauga Computer Association Executive Committee met on December 6, 2018, at 8:47 a.m., at Auburn Career Center. Members present were: Phil Butto, Jacqueline Hoynes, Bob Hunt, Michele Mills, Paul Pestello, Gary Platko, Angela Smith, Sherry Williamson, Jennifer Felker and Sue Sotkovsky. Also in attendance: Geoff Andrews.

The Pledge of Allegiance was recited.

MOTION:

Bob Hunt moved and Sherry Williamson seconded the motion to approve the agenda.

Vote: Unanimous approval. Motion carried.

MOTION:

Jacqueline Hoynes moved and Michele Mills seconded the motion to approve the November 2, 2018 special executive committee meeting minutes.

Vote: Unanimous approval. Motion carried.

MOTION:

Sherry Williamson moved and Angela Smith seconded the motion for the Lake Geauga Computer Association Executive Committee to recess into consecutive executive sessions at 8:50 a.m. pursuant to R.C. 121.22(G) to consider the employment of a public employee. Upon conclusion of the executive session, Jennifer Felker gaveled the Executive Committee back into open session at 9:21 a.m. at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceeding and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Vote: Unanimous approval. Motion carried.

Bill Wade arrived at 8:52 a.m.

Sue Sotkovsky reviewed the FY19 budget.

- The Executive Committee discussed billing the school districts twice per year instead of all at once around February/March.

Jennifer Felker discussed the following:

1. Executive Director search
 - a. Timeline
 - b. Posting
 - c. The draft job description was presented
 - 1) The committee discussed revisions.

- d. Salary
- 2. Personnel Committee update
 - a. Interview committee
 - b. Salary schedule workgroup
- 3. NEOMIN contract for shared services for ERATE

MOTION:

Phil Butto moved and Michele Mills seconded the motion to approve the contract between LGCA and NEOMIN for ERATE consulting services, as needed, for up to 8 hours per week at a rate of \$50.00 per hour for the 2018-2019 school year.

Vote: Unanimous approval. Motion carried.

INFORMATIONAL ITEMS:

Next Regular Executive Committee Meeting – January 31, 2019 at 8:30 a.m.

MOTION:

Bob Hunt moved and Gary Platko seconded the motion to adjourn the meeting at 10:10 a.m.

Vote: Unanimous approval. Motion carried.