



LAKE GEAUGA COMPUTER ASSOCIATION  
EXECUTIVE COMMITTEE MEETING MINUTES  
JULY 29, 2019 8:30 A.M.

Members of the Lake Geauga Computer Association Executive Committee met on July 29, 2019 at Auburn Career Technology Learning Center. Members present: Jackie Hoynes, Beth McCaffrey, Paul Pestello, Gary Platko, Nancy Santilli, Angela Smith, John Stoddard, Mike Vaccariello and Jennifer Felker. Also in attendance: Brian Ruffner and Sue Sotkovsky.

MOTION 27-2019

John Stoddard moved and Nancy Santilli seconded the motion to begin the LGCA Executive Committee meeting at 8:30 a.m.

Vote: Unanimous approval. Motion carried.

The Pledge of Allegiance was recited.

MOTION 28-2019

Gary Platko moved and Angela Smith seconded the motion to approve the June 6, 2019 meeting minutes, as written.

Vote: Jackie Hoynes, Paul Pestello, Gary Platko, Nancy Santilli and Angela Smith, yes. Beth McCaffrey, John Stoddard and Mike Vaccariello abstained. Motion carried.

Jennifer Felker discussed the following:

1. Updated job descriptions
2. Updated organizational chart
3. Evaluation tools for LGCA employees
4. Appointing the Fiscal Agent Superintendent of the Geauga County ESC as the Executive Director of LGCA for FY20.
5. Salary Band/Schedule Committee update
6. Future meeting schedule change

MOTION 29-2019

Nancy Santilli moved and John Stoddard seconded the motion to approve the LGCA job descriptions, organizational chart and employee evaluation tools as presented.

Vote: Unanimous approval. Motion carried.

MOTION 30-2019

Angela Smith moved and Mike Vaccariello seconded the motion to name Jennifer Felker as Executive Director of LGCA.

Vote: Unanimous approval. Motion carried.

**MOTION 31-2019**

Mike Vaccariello moved and Gary Platko seconded the motion for the Lake Geauga Computer Association Executive Committee to recess into executive session at 8:47 a.m. pursuant to R.C. 121.22(G) to consider the employment and compensation of public employees. Upon conclusion of the executive session, Jennifer Felker gavelled the Executive Committee back into open session at 9:38 a.m. in this location, upon which time action would take place. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceeding and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Vote: Unanimous approval. Motion carried.

**MOTION 32-2019**

Gary Platko moved and Mike Vaccariello seconded the motion to approve a 2% increase for all LGCA employees, except Kim Atwell, Director of Operations, to receive an adjustment to an annual salary of \$77,000.00. All increases would be retroactive to July 1, 2019.

Vote: Unanimous approval. Motion carried

**MOTION 33-2019**

Nancy Santilli moved and Angela Smith seconded the motion to approve a 5 year continuing contract to Brian Mangan with a 15% reduction as a retire rehire.

Vote: Unanimous approval. Motion carried.

**MOTION 34-2019**

Paul Pestello moved and Gary Platko seconded the motion to approve Brian Ruffner to receive a stipend of \$833.33 per month effective August 1, 2019 to act as Assistant Director of LGCA.

Vote: Unanimous approval. Motion carried.

**Future meeting schedules:**

**Executive Committee**

October 3, 2019 at 10:00 a.m.  
December 12, 2019 at 10:00 a.m.  
April 29, 2020 at 10:00 a.m.  
June 12, 2020 at 8:30 a.m.

**General Assembly**

December 12, 2019 at 12:00 p.m.  
June 12, 2020 at 10:30 a.m.

**MOTION 35-2019**

Gary Platko moved and Paul Pestello seconded the motion to adjourn the meeting at 9:43 a.m.

Vote: Unanimous approval. Motion carried.