



LAKE GEAUGA COMPUTER ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
OCTOBER 30, 2019 10:00 A.M.

Members of the Lake Geauga Computer Association Executive Committee met on October 30, 2019 at 10:03 a.m. at the Auburn Career Technology Learning Center. Members present: Jackie Hoynes, Robert Hunt, Beth McCaffrey, Nancy Santilli, John Stoddard, Mike Vaccariello, Jennifer Felker and Greg Slemmons. Also in attendance: Brian Ruffner and Sue Sotkovsky.

The Pledge of Allegiance was recited.

MOTION 36-2019

Nancy Santilli moved and Bob Hunt seconded the motion for the Lake Geauga Computer Association Personnel Committee to recess into two executive sessions at 10:03 a.m., pursuant to R.C. 121.22(G) to consider the (1) investigation of charges and/or complaints against a public employee and (2) the appointment, employment, and/or compensation of a public employee. Brian Ruffner was invited into the Executive Session. Upon conclusion of these two executive sessions, the Committee Chair gaveled the Committee back into open session at this location at 10:27 a.m., upon which time no action took place. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Vote: Unanimous approval. Motion carried.

Michele Mills arrived at 10:08 a.m.

MOTION 37-2019

John Stoddard moved and Mike Vaccariello seconded the motion to approve the July 29, 2019 meeting minutes, as written.

Vote: Jackie Hoynes, Beth McCaffrey, Nancy Santilli, John Stoddard and Mike Vaccariello, yes. Michele Mills and Bob Hunt abstained. Motion carried.

Greg provided a fiscal update and presented the FY20 permanent appropriations.

MOTION 38-2019

Michele Mills moved and Mike Vaccariello seconded the motion to approve the LGCA FY20 permanent appropriations, as presented.

Vote: Unanimous approval. Motion carried.

Jennifer Felker shared updates from the Personnel Salary Band/Schedule meeting.

Brian Ruffner discussed the following LGCA Updates:

- a) Student System Integration
- b) Security Framework

- c) E-Rate consulting services
- d) New services – looking into the need for Cyber Security Service

Kim Atwell discussed the following:

- a) Redesign updates - Wave 4 is currently underway
 - 1. The plan is to have all converted by June 2020
 - 2. End of life for legacy state software
- b) Graduation Pathways

Jennifer Felker discussed the need for future planning for succession/retirements. The committee discussed the future of the Executive Director position.

Jackie Hoynes left at 11:33 a.m.

MOTION 39-2019

Mike Vaccariello moved and Bob Hunt seconded the motion to approve to adopt the NIST SP 800-53 Security Framework presented.

Vote: Unanimous approval. Motion carried.

MOTION 40-2019

Michele Mills moved and Beth McCaffrey seconded the motion to approve the contract between LGCA and NEOMIN for E-Rate Consulting Services for the 2019-2020 School year, for up to 8 hours per week at \$75.00 per hour, as needed.

Vote: Unanimous approval. Motion carried.

Future meeting schedules:

Executive Committee

December 12, 2019 at 10:00 a.m.
April 29, 2020 at 10:00 a.m.
June 12, 2020 at 8:30 a.m.

General Assembly

December 12, 2019 at 12:00 p.m.
June 12, 2020 at 10:30 a.m.

MOTION 41-2019

Bob Hunt moved and Nancy Santilli seconded the motion to adjourn the meeting at 11:40 a.m.

Vote: Unanimous approval. Motion carried.