



LAKE GEAUGA COMPUTER ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
DECEMBER 12, 2019 10:00 A.M.

Members of the Lake Geauga Computer Association Executive Committee met on December 12, 2019 at 10:08 a.m. at the Auburn Career Technology Learning Center.

Members present: Jackie Hoynes, Paul Pestello, Nancy Santilli, Angela Smith, Jennifer Felker and Greg Slemons.

Also in attendance: Kim Atwell, Brian Ruffner and Sue Sotkovsky.

The Pledge of Allegiance was recited.

1. Jennifer Felker and Brian Ruffner presented and discussed the salary band schedule draft.

Michele Mills arrived at 10:10 a.m.

MOTION 42-2019

Nancy Santilli moved and Michele Mills seconded the motion to start the meeting at 10:10 a.m.

Vote: Unanimous approval. Motion carried.

MOTION 43-2019

Paul Pestello moved and Michele Mills seconded the motion to approve the new LGCA Salary Band Schedule, as presented.

Vote: Unanimous approval. Motion carried.

John Stoddard arrived at 10:16 a.m.

MOTION 44-2019

Michele Mills moved and Nancy Santilli seconded the motion to approve the October 30, 2019 meeting minutes, as written.

Vote: Unanimous approval, except for Angela Smith, abstain. Motion carried.

2. Brian Ruffner and Kim Atwell gave an update on staff evaluations.
3. Jennifer Felker gave an update on staffing.

MOTION 45-2019

Michele Mills moved and Paul Pestello seconded the motion to approve Cami Erdani's new job description of Fiscal Lead with a salary increase of \$6,000, plus the ability to work from home one day per week.

Vote: Unanimous approval. Motion carried.

MOTION 46-2019

Jackie Hoynes moved and John Stoddard seconded the motion to approve the draft form of the job description of the Assistant Superintendent of the ESC/Executive Director of LGCA, with minor changes.

Vote: Unanimous approval. Motion carried.

4. Kim Atwell and Brian Ruffner discussed future planning for succession/retirements.
5. Equipment Replacement Fund
 - a) Sherry Williamson and Brian Bontempo, Auburn Career Center Treasurer and Superintendent, respectively, came in to discuss the need for cooling replacement for the LGCA equipment room.
6. Jennifer Felker discussed a fiscal fee for the Geauga County ESC for FY20.

MOTION 47-2019

Michele Mills moved and Angela Smith seconded the motion to approve a \$50,000.00 fiscal fee for the Geauga County ESC for FY20.

Vote: Unanimous approval. Motion carried.

7. Jennifer Felker discussed Security/Cyber security and the needs and investigating options.
8. Jennifer Felker encouraged the Committee to give input on new services needed from LGCA.

Future meeting schedules:

Executive Committee

February 3, 2020 at 10:00 a.m

April 29, 2020 at 10:00 a.m.

June 12, 2020 at 8:30 a.m.

General Assembly

June 12, 2020 at 10:30 a.m.

MOTION 48-2019

Nancy Santilli moved and Paul Pestello seconded the motion to adjourn the meeting at 11:26 a.m.

Vote: Unanimous approval. Motion carried.