



LAKE GEAUGA COMPUTER ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
FEBRUARY 3, 2020 10:00 A.M.

Members of the Lake Geauga Computer Association Executive Committee met on February 3, 2020 at 10:00 a.m. at the Auburn Career Technology Learning Center.

Members present: Robert Hunt, Beth McCaffrey, Michele Mills, Paul Pestello, Gary Platko, Nancy Santilli, Angela Smith, John Stoddard, Jennifer Felker and Greg Slemons.

Also in attendance: Sherry Williamson, Brian Bontempo, Kim Atwell, Brian Ruffner and Sue Sotkovsky.

MOTION 01-2020

Angela Smith moved and John Stoddard seconded the motion to start the meeting at 10:00 a.m.

Vote: Unanimous approval. Motion carried.

The Pledge of Allegiance was recited.

MOTION 02-2020

John Stoddard moved and Michele Mills seconded the motion to approve the December 12, 2019 meeting minutes, as written.

Vote: Unanimous approval, except for Gary Platko, abstain. Motion carried.

Brian Bontempo and Sherry Williamson, Auburn Career Center Superintendent and Treasurer, respectively, provided an update on the HVAC system in the Auburn Career Technology Learning Center. There was discussion.

The Executive Committee set a tentative special Board meeting for March 30, 2020 at 8:00 a.m. to review HVAC quotes.

Brian Bontempo and Sherry Williamson left at 10:47 a.m.

Greg Slemons reviewed and discussed the following:

1. Mid Year Financial Update – July 1, 2019 through December 31, 2019
2. Equipment Replacement Fund

Jennifer Felker discussed the following:

1. Presented the LGCA Executive Director draft job description and expressed the desire to post soon

Brian Ruffner discussed the following:

2. Succession planning – need to hire a new Network Support Person
3. District and LGCA Consortium
4. Consortia Vendor relationships and pricing – billing and markup

- a. Beth McCaffrey recommended to Brian to send out a survey to see what the districts are interested in.
5. State Software Redesign – advance free hosting available from MCOECN at least through the Redesign process

LGCA Department Updates presented by Brian Ruffner and Kim Atwell:

1. Professional Development
2. EMIS/Student
3. Fiscal
4. Communications

Michele Mills asked if Cyber security is still a discussion to get consortium pricing. Jennifer Felker shared that MCOECN is looking into this.

Future meeting schedules:

Executive Committee

March 30, 2020 at 8:00 a.m. – special meeting
April 29, 2020 at 10:00 a.m.
June 12, 2020 at 8:30 a.m.

General Assembly

June 12, 2020 at 10:30 a.m.

MOTION 48-2020

Michele Mills moved and Gary Platko seconded the motion to adjourn the meeting at 11:51 a.m.

Vote: Unanimous approval. Motion carried.